Curricular Practical Training Employer Offer Letter Template

Employers/internship supervisors) H G H U D O V H J X O D W L R Q
D O O R Z W H U Q D W L R Q D O L V W G Q H S H Q G H Q W F H R P S H W L W L R Q H [S H U L H Q F H
G L U H F W O \ U H O D W H G W R W K H V W X G H Q W V F D U H H U J R D O V D Q G L Q W H U H V W V
W K H L U H P S O R \ H U V L W H W K H X Q L Y H U V L W \ V L W X D W L R Q L Q W H U Q V K L S
O H W W H P H D Q W H W H D U Q H G W R O O R Z L Q J L Q I R U P D W L R Q

- 7 R G D \ G D W H
- &R PSDQ\ QDPH RQH QXPEHU DQG HPDLO DGGUHVV
- 6W XGHQW ID G GUHVV V W KH H L O DGGUHVV XVHG RQ &RUQHOO &DPSXV &RPH &DWWUDQH
  V W X G H Q W R W U D Q V L W L R Q H P R W H O \
- 6W DUW DQG HQG GDWHV
- $ EULHI GHVFULSWLRQ RI WKH H[SHULHQFH
- 6LJQDWXUH

An international student may not begin working until s/he has received an I-20 from the immigration coordinator with a CPT authorization on Page 2.

3O HDVH FRPSOH W H W K H I R O O R Z L Q J L Q I R U P D W L R Q &RPSDQ\ QDPH &RPSDQ\ &RQWDFW &RQWDFW &RQWDFW
)$ 4 IRU HPSOR\HUV WKDW DQ SEVH IRXQGLQ HGXFDWRUV RQOL

Students 3 O HDVH DOORZ DW OHDVW WZR EXVLQHVV GDYV IRU &RPSDQ\ &RQWDFW &RQWDFW &RQWDFW